

## INSTRUCTIONS FOR SPONSORING SOLELY WITH GIFT CARDS OR MONETARY DONATIONS

Thank you for your generosity in supporting families for the 2023 Christmas season. This year we are offering you the opportunity to either purchase the actual gifts or support the families via monetary donations, or if you would like to help with rental and utility assistance. For each member of a family, we are asking for suggested donations of a \$175-\$200 retail gift card per person. Some stores that are near the families are Food 4 Less, Ralph's, Walmart, and Target.

## You may provide for your sponsored family via the following options:

**1.** Make a monetary donation online. Click on <u>I AM A SPONSOR! I'M READY TO DONATE!</u> Here you will specify the family name and number that has been assigned for your sponsored family as well as specifics of the breakdown of your donation in the memo box. If you have sponsored more than one family, please indicate in the memo box along with the breakdown for each family. If you would like to also help with rental and utility assistance, click on <u>BASIC NEEDS SPONSOR</u>, and indicate family name and number that has been assigned foe your sponsored family.

EX: \$350 retail gift card for Family X #123 EX: \$500 retail gift card for Family Y #456

**2.** Make a monetary donation via check payable to Adopt A Family program, 3424 Wilshire Blvd., 3rd Floor, Los Angeles, CA 90010. Please include a copy of your sponsored family profile(s) and/or indicate your sponsored family name(s) and assigned #(s). If you would like to also help with rental and utility assistance, indicate and include in memo.

**3.** Purchase physical gift cards and mail them to Adopt A Family Program, 3424 Wilshire Blvd., 3rd Floor, Los Angeles, CA 90010. Please include a copy of your sponsored family profile(s) and/or indicate your sponsored family name(s) and assigned #(s).

**4.** Purchase E-gift cards using <u>adoptafamily@la-archdiocese.org</u> as the intended recipient. Please indicate your sponsored family name(s) and assigned #(s) in the notes.

**5.** Drop off gift cards at the Cathedral of Our Lady of the Angels 555 W. Temple Street, Los Angeles CA 90012 via secure lock box located in the parking structure on P-2 level in the southeast corner, outside to the right of the AAF office. Please include a copy of your sponsored family profile(s) and/or indicate your sponsored family name(s) and assigned #(s).

All donations are due by November 27<sup>th</sup>. Delivery Day is Saturday, December 16, 2023. Each family has been notified that volunteers will be delivering their gifts on this day. Please contact us with any questions, Lydia Gamboa 213-637-7501 lgamboa@la-archdiocese.org or Sabrina Lopez 213-637-7305 smlopez@la-archdiocese.org.

Mailing: 3424 Wilshire Blvd. – 3<sup>rd</sup> Floor, Los Angeles CA 90010 • Physical: 555 W. Temple Street, Los Angeles CA 90012 (213) 637-7404 • adoptafamily@la-archdiocese.org • adoptafamilyla.org @AdoptAFamilyLA

