



## INSTRUCTIONS FOR PURCHASING GIFTS

1. Please review the Family Profile.

*Each family has been interviewed in an effort to assess their particular needs. The profiles are designed to give you an idea of the types of items the family may need. **You are not obligated to purchase all of the items listed.** We do ask that each child receive a complete new outfit, a couple of their special requests and as many toys or gifts as you would like to buy them. Please note that all children ask for ipods, game boys, play stations, computers, etc. – we let them know that we do not ask our donors for these types and we do try to get other ideas of special gifts they may want, but children will be children and always want to tell us about these types of items. Parents or adults – if you could please get them a couple of items of clothing (example – shoes, jackets, pajamas, etc). Also, a couple of household goods for the entire family.*

2. All items, including clothing, **must be new.**
3. Each item should be gift wrapped.
4. Each gift must be clearly tagged with the following information:

*Family Name*

*Family Number*

*Name of Individual Receiving the Gift*

5. All wrapped and tagged gifts need to be at the Cathedral no later than **December 11, 2023.**
6. If you plan to deliver the packages to the Cathedral, please call Lydia Gamboa (213/680-8766 or 213/637-7501) to arrange for someone to be there to receive them.
7. **Please note that this year we are very limited on pick-up service.** We are once again asking that you please plan on delivering the gifts to the Cathedral. We will be accepting gifts on December 2nd and 9<sup>th</sup> both a Saturday from 9:00 am to Noon. Please let us know when you plan on dropping your gifts off at the Cathedral as we want to make sure someone from the staff is there to meet you. If you are adopting more than four families and need to schedule a pick-up for your packages, please call Lydia Gamboa (213/637-7501 or 213/680-8766) before December 1st to arrange a date and time.

**Delivery day is Saturday, December 16, 2023.**

Each family has been notified that volunteers will be delivering their gifts on this day.