



# Catholic Bible Institute - CBI RECERTIFICATION FORM

Exp yr: \_\_\_\_\_

**Name** \_\_\_\_\_ **MC ID** \_\_\_\_\_

**Address** \_\_\_\_\_ **Home** ☎ \_\_\_\_\_

Street

**Cell** ☎ \_\_\_\_\_

City, State, Zip Code

**Email** \_\_\_\_\_

**Parish, City** \_\_\_\_\_

This form will help you to keep track of your ongoing formation as a Catholic Bible Facilitator. It is designed for the purpose of applying for Recertification. Your CBI certificate expires on December 31 of the third year after its issuance. Please submit completed form by emailing to: Barbara Murphy [bmurphy@la-archdiocese.org](mailto:bmurphy@la-archdiocese.org) or to the below address. \*Keep a copy for your records.

OFFICE OF RELIGIOUS EDUCATION – ATT: CATHOLIC BIBLE INSTITUTE  
3424 WILSHIRE BLVD. 4TH FLOOR, LOS ANGELES, CA 90010

### REQUIREMENTS FOR RECERTIFICATION

- |                          |                                                 |      |     |
|--------------------------|-------------------------------------------------|------|-----|
| <input type="checkbox"/> | Take One Mission One Faith                      | DATE | / / |
| <input type="checkbox"/> | Take the Art of Accompaniment training          | DATE | / / |
| <input type="checkbox"/> | Participate as Catholic Bible Facilitator/MC    | DATE | / / |
| <input type="checkbox"/> | Evaluation by designated ORE/CBI representative | DATE | / / |
| <input type="checkbox"/> | Recommendation by the CBI team                  | DATE | / / |
| <input type="checkbox"/> | A retreat experience. (not as member of team)   | DATE | / / |

The Catholic Bible Facilitator must demonstrate on-going professional growth based upon his/her previous and current evaluations. A minimum of 40 hours, based on the below areas to maintain a balanced formation to respond to the needs of the faithful they are entitled to form. Approval by ORE is required.

- |                                                                                                                                                                                                 |                          |                                                                                                  |            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------|------------|
| <p>1. Systematic Theology (exe: Christology, Doctrine, Morality, Catholic Social Justice, Liturgy and Sacraments, Spirituality, Evangelization and Mission, Special Needs, technology etc.)</p> | <p>30 % of formation</p> | <p>3. Pedagogy/Andragogy (Exe: Adults, Young Adults, Youth, Marginalized communities, etc.)*</p> | <p>15%</p> |
| <p>2. Scripture.....</p>                                                                                                                                                                        | <p>50 % of formation</p> | <p>4. Safe Environments<sup>1</sup>.....</p>                                                     | <p>5%</p>  |

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\* Courses to facilitate for variety of groups, contact CBI coordinator for questions about particular communities.

<sup>1</sup> VIRTUS™ - It is important to have your training updated, please send a copy of your certificate.

**RECORD OF ONGOING PROFESSIONAL GROWTH**

<b>DATE</b>	<b># HOURS</b>	<b>LOCATION</b>	<b>INSTRUCTOR</b>	<b>SEMINAR/WORKSHOP DESCRIPTION</b>	<b>AREA</b>

Upon receipt and approval of this form your recertification will be processed, and your record updated to indicate that your status as a Catholic Bible Facilitator will be valid for the next three years. A record of recertification will be mailed to you on the days to follow. Thank you for commitment to your ongoing formation and for your service to the ministry of catechesis and evangelization.

