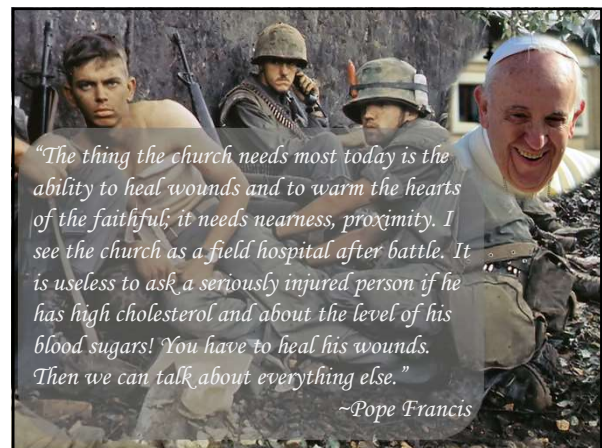




1



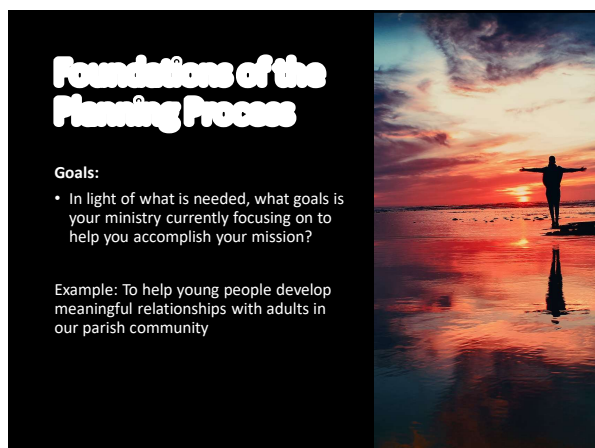
2



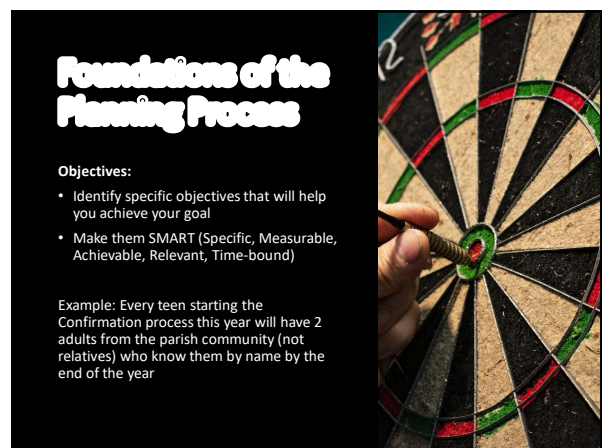
3



4



5



6

## Foundations of the Planning Process

### Parameters:

- Identify the parameters that must guide your planning (policies, procedures, guidelines, budgetary requirements/concerns, legal/public health restrictions, etc.)

Example: Safe environment policies must not be violated when connecting young people with adults



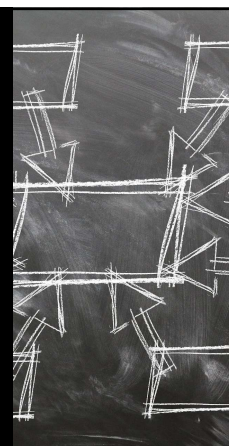
7

## Foundations of the Planning Process

### Strategies:

- What strategies will you use to achieve your objectives? (e.g. events, programs, physical or virtual gatherings, resources, actions, initiatives, etc.)

Example: Recruit adults who are not part of the Confirmation team to serve as parish mentors to the teens who are starting the Confirmation process



8

## Foundations of the Planning Process

### Measurables:

- How will you measure effectiveness of your strategies or success in attaining your objectives and goals?

Example: At the end of the year, every Confirmation candidate will be able to name at least two adults from the parish who know them by name



9

## What is Different Now?

- We must be prepared to be flexible in our ministry so we can adapt as needed
- We must take necessary and appropriate steps to keep people safe
- We must be prepared to do things differently from how we have done them in the past

10

## Things in Ministry

- We need to know what the needs are and what resources we have available
  - The needs often exceed the available resources (time, people, materials, finances, etc.)
- We need to be clear about our mission, our goals, and our objectives
- Knowing all this will help us determine priorities
- We might need to let some things go



11

## Work "Backwards" to Gain Clarity

- List all events, programs, initiatives, and strategies that you have been using in your ministry
  - What need has this been responding to?
  - What objectives or goals has this been intended to achieve?
  - How have we been measuring success or effectiveness?
- Make a new list naming all the needs, goals, and objectives you identified

12

## Evaluating the Needs

- How have the needs of your community changed?
  - What is no longer a need at this time? Delete these.
  - What needs have emerged and are not on your list? Add them.
  - Be sure to get input from others, especially teens and their parents
- Who thinks this need is important? [you, your bishop or pastor, teens, parents, etc.]
- How important is this need? [high importance or low importance]
- How urgent is this need? [high urgency or low urgency]

13

## Evaluating Goals and Objectives

- Do your goals align with your mission? Do your goals respond to the current needs?
  - If the answer is no, delete or revise the goal(s)
- Will your objectives help you to attain your goals?
  - If the answer is no, delete or revise the objective(s)
- What impact will this have in meeting the need? [high impact or low impact]
- How easy will this be to accomplish? [easy or difficult]

14

## Ministry Methods: Beyond Gathered and Non-Gathered

- Gathered physically
- Gathered digitally
- Non-gathered, non-digital
- Non-gathered, digital
- Blended gathered and non-gathered
- Blended digital and non-digital

15

## Ministry Models

- Large group/assembly model
  - Programming/content is presented mostly in the large group
  - Breakout groups support what happens in the large group
- Classroom model
  - Participants are in designated groups that each have their own leaders
  - Programming/content is mostly consistent from one group to the next
- Small group model
  - Groups do not need to have the same programming/content
  - Flexibility in scheduling and ministry methods

16

## Where to Begin

- Know what is essential
- Use this time to prepare for ministry methods that are less familiar to you
- Practice with your team
- Stay grounded in prayer



17

## Remember...

- Stay focused on the mission
- Utilize your team
- Stay flexible
- Don't forget to laugh!
- Programs don't form missionary disciples; people who are missionary disciples do so



18